

## NORCO GIRLS SOFTBALL OFFICIAL COMPLAINT FORM

This form is to be completed if you wish to file a complaint against a coach, umpire, or board member connected to the Norco Girls Softball League. As a board, we hope you understand that the board members and coaches are volunteers. We do have a process for issue resolution. Before sending this to the board, please work through the appropriate channels as designated below. Thank you.

## Issue Resolution Process:

- 1. The issue should be communicated to player's Head Coach in a respectful manner, (NGS recommends waiting until the following day, before communicating the issue to allow emotions from interfering with issue resolution.)
- 2. If the issue is not resolved with the Head Coach, then the issue should be communicated to the appropriate division's Player Agent in a respectful manner. Player Agent information can be found on our website as well as on the bulletin boards at Wayne Makin.
- 3. If the issue is not resolved with the appropriate Player Agent, then the issue should be communicated using this form to the Norco Girls Softball Board. The Board will communicate with the appropriate parties involved in a closed session meeting to resolve the issue at hand. All decisions of the NGS Board are final.

Instructions: Fill out form and email to <a href="mailto:ngsmikecook@gmail.com">ngsmikecook@gmail.com</a>. Please put "NGS OFFICIAL COMPLAINT" in subject line.

Date:

Phone: Email:

Player's Name:

Complainant:

Division: Team Name:

Complaint: